

**STATE OF WEST VIRGINIA  
CITY OF MOUNDSVILLE SANITARY BOARD  
REGULAR BOARD MEETING  
February 24th 2022**

The Moundsville Sanitary Board met in Regular Session at the Waste Water Treatment Plant on February 24th, 2022 at 5:05 p.m.

Meeting was called to order by Board Chairman/City Manager, Richard Healy. Recording Secretary, Mandy Hartley called the roll, and the following members were present: Bill McConnell and Joe Richmond. Also attending was Plant Superintendent Brock Castilow, Assistant Tim Minor, CPA Mike Abraham & Marc Abraham, Engineer Tim Utt, Attorney Dave White.

**Discussion & Approval of Minutes from November Regular Meeting & Special Meeting**

Motion to approve minutes Bill McConnell, seconded by Joe Richmond, carried unanimously.

**Public Comment**

There was no one present to address the Board.

**Presentation of Monthly Finances**

Mike Abraham submitted the Revenue & Expense Summary for December 2021. CIB Sewage Account \$665.68 Main Street CD \$196,305.51. Total current assets \$487,793.51. Cash working capital reserve \$196,850.58. Current & Accrued Liabilities \$548,856.70. Long Term Liabilities \$ 3,092,408.56. Total Liabilities \$ 4,287,570.11. Total Liabilities and Equity \$10,746,154.70. Total Operating Income \$184,035.72 Operating Expenses \$154,374.92. Income loss of \$29,660.80. Total Other Income \$-51,093.15 Net Income Loss of \$-21,432.35. Ending Account Balance \$665.68. The Cash Working Reserve Account will for \$18,945 will be on hold for a few months.

Motion to approve financial report by Bill McConnell, seconded by Joe Richmond, passed unanimously.

**Old Business**

**A) IJDC Application** – No updates

**B) GEO Tech Boring** – No updates

**C) Line of Credit** – No updates

**D) Plant Upgrades** – Timm Utt: we are still evaluating the boiler system. No current updates.

**E) Fostoria Avenue Bridge** – Timm Utt: the right of way easement sounds like the only thing DOH is looking for is to see if we have acquired that easement. White: I believe that Tom had the easement done for that part of the cemetery. Healy: They will need a letter then from the city attorney, since it involves different utilities, stating that all right of ways has been attained.

Utt: I talked with Dane at Northern Panhandle Pipe, in regards to ordering of pipe, it is not a delivery issue now. It is an issue of getting the pipe in, it's taking 10 weeks. We can work backwards to get an idea of a date when it comes time for bidding. Its going to be bid that here are the materials but they will be on site, then we can execute when we have materials on site. We could start with the second week of May with the contractor starting shortly thereafter. We can start to advertise in the next week or two.

### **New Business**

**A) Use of Purchase Card to pay bills** – by using the card to pay bills we can save a percentage with some companies when paid by a certain date. This would also help on the cost of creating checks and shortening the time frame in which a bill is paid.

**B) 2022-2023 Budget** presented by Brock with handouts on the projected numbers for the next year. Plant projects were gone over.

### **Superintendent items**

**A) Personnel matter** executive session out at 6:32pm returned at 7:04pm motioned by Bill McConnell, seconded by Joe Richmond, passed unanimously.

**B) Blake addition** at the slip pulled apart. It is secured for now. There was discussion of repairs.

### **Board Items**

None

### **Schedule Next Board Meeting**

The next Regular Board Meeting will be held on Monday March 21st at 5:00 p.m. in person to be followed by the Stormwater Utility Board Regular Meeting.

### **Adjournment**

Bill McConnell made the motion to adjourn, seconded by Joe Richmond. Meeting adjourned at 7:05 PM

Mandy Hartley, Recording Secretary