

**STATE OF WEST VIRGINIA  
CITY OF MOUNDSVILLE SANITARY BOARD  
REGULAR BOARD MEETING  
March 21th 2022**

The Moundsville Sanitary Board met in Regular Session at the Waste Water Treatment Plant on March 21st, 2022 at 5:05 p.m.

Meeting was called to order by Board Chairman/City Manager, Richard Healy. Recording Secretary, Mandy Hartley called the roll, and the following members were present: Bill McConnell. Also attending was Plant Superintendent Brock Castilow, Assistant Tim Minor, CPA Mike Abraham & Marc Abraham, Engineer Tim Utt. Absent: Attorney Dave White and Joe Richmond.

**Discussion & Approval of Minutes from February Regular Meeting**

Motion to approve minutes Bill McConnell, seconded by Rick Healy, carried unanimously.

**Public Comment**

There was no one present to address the Board.

**Presentation of Monthly Finances**

Mike Abraham submitted the Revenue & Expense Summary for March 2022. CIB Sewage Account \$119,876.07 Main Street CD \$146,305.51. Total current assets \$573,389.67. Cash working capital reserve \$196,850.58. Current & Accrued Liabilities \$565,628.30. Long Term Liabilities \$ 3,085,474.12. Total Liabilities \$4,316,353.27. Total Liabilities and Equity \$10,833,403.61. Total Operating Income \$245,003.92 Operating Expenses \$136,172.17. Operating Income loss of \$108,831.75. Total Other Income \$-50,366.00 Net Income Loss of \$-58,465.75. Ending Account Balance \$119,876.07.

Motion to approve financial report by Bill McConnell, seconded by Rick Healy, passed unanimously.

Vote for rate increase, updated proforma motion by Bill McConnell, second Rick Healy, passed unanimously.

**Old Business**

**A) IJDC Application** – No updates. Need to meet with A.C. Wiethe.

**B) GEO Tech Boring** – No updates

**C) Line of Credit** – No updates

**D) Plant Upgrades** – Timm Utt: we are still evaluating the boiler system. No current updates. Substantial completion date possibly Dec 2023.

**E) Fostoria Avenue Bridge** – Timm Utt: We are looking at having it advertised next week. We have made a couple minor modification based off our last visit with the water company last week. We meet with Mr. Brown and the better option is to use the existing manhole on the corner and JR agreed it would be easier to complete the sewer work. Easements are working out and we are moving forward.

## New Business

**A) Discussion on possible rate increase:** lots of discussion on the way to proceed with a protentional increase in the next year or two. Inflation costs on repairs and upkeep of plant and lines have doubled.

**B) 2022-2023 Budget:** Healy: we should wait to approve the budget to see the numbers the Abrahams get from potential increase, that will change this whole budget.

**C) Discussion on slip & sewer repair on Hidden View Lane:** Castilow: We visited the site with Bill McConnell to see the extent of the slip. Minor has been working with Kevin Quinn from Mountaineer Excavating. There are possibilities of changing the route away from the slip area, the grade from manhole to manhole, 220 foot of setting poles on either end with a cable and suspending the pipe; were some of the ideas passed around. Lots of talk about how to fund the project and what to charge to what account.

Motion to approve ahead with CWRA funding to start slip repair by Bill McConnel, seconded Rick Healy, passed unanimously.

**D) Personnel matters** Executive session to be held at end of meeting motioned by Bill McConnell, seconded by Rick Healy. Executive Session out 6:37pm, returned 7:00pm Pay adjustments motioned by Bill McConnell, 2<sup>nd</sup> Rick Healy, passed unanimously.

## Superintendent items

**A) Leo Lane 6" line & manhole:** we thought that the main line ran one way but it turns out it runs the other way and ties into the trailer park. Jr Logsdon said the houses were there before the trailer park and believes the owner ran the lines towards the main by the walking trail and when the trailer park came in, they utilized that line. Issue is we have customers waste running through private sewer. Plan is to pick up the services and tie them into the main on the East side. Healy: how did this situation come up? Minor: They were having problems with the main up on Leo Lane. Ran camera and noticed where it was leading through the trailer court.

## Board Items

**Excavator status:** Minor: currently being used at the Fostoria site. We've had it a little while now, looking into getting some new windows for the floor board to see better and then replace the others that are all scratched up.

**American Rescue Plan:** Discussion at council workshop was one million dollars to be used on infrastructure, split between water, sanitary, and stormwater. There is one more workshop to discuss the allocations and then we hope to move to council for a vote.

## Schedule Next Board Meeting

The next Regular Board Meeting will be held on Monday April 18<sup>th</sup> 2022 at 5:00 p.m. in person to be followed by the Stormwater Utility Board Regular Meeting.

## Adjournment

Bill McConnell made the motion to adjourn, seconded by Rick Healy. Meeting adjourned at 7:02 PM

Mandy Hartley, Recording Secretary